

# General Information



## General Rules and Guidelines

- No gum is allowed whatsoever at any time!
- No food or drink allowed in classes except for a capped water bottle.
- Food and drinks allowed between classes, but please clean up after yourself.
- No running in the hallways or excessive noise as there may be other groups using the facility at the same time.
- If anything is ever broken, please inform a member of the Uplift staff immediately!
- No snooping around or poking your head into rooms in which you don't belong.
- NO SWEARING EVER!
- NO SMOKING!
- Treat others as you would wish to be treated.
- You must be respectful to you teachers, classmates and yourself. If you are found to be bullying anyone, you will be asked to leave Uplift for a period of time. If the issue continues, then you will be asked to leave the organisation.
- Appropriate clothing must be worn at all times in the building.

I have read the above rules and completely understand that if I choose not to follow them once I will be given a warning. If I choose not to follow them a second time, I will be asked to step out of class, and if I choose not to follow them a third time a parent will be made aware of my behavior.

## Staying in contact

The staff at Uplift will mainly stay in contact by email, through our mailing account 'Class for Kids'. If you don't receive these, you should contact the office. We also update our Facebook, Instagram and Twitter account on a regular bases.

## Payments and Tuition

Our hourly rate for classes is £7.00 and annual membership is £50.00. The membership fee is due after the first week, as students can use the first week of classes as a trial. Payment can be settled by cash, or card, but we recommend the C4K direct debit. Please note that card payments have an additional charge. You can also settle other payments online through our PayPal invoice service. Classes can be paid weekly, monthly or per term. Ask an Uplift staff member for more info.

## Commitment & Attendance

At Uplift we strive to develop all our students throughout the season. To help us maintain this growth we need our students to be committed on a regular bases. We understand that exams are a very important part of our student's lives and we hope that by attending classes during this time they can recharge and relax in a stress free, positive and encouraging environment. When we have a show coming up please let us know in advance if your son or daughter is unable to attend as this helps the production team make arrangements.

## Contact Info:

**Address:** Uplift Office, The Wing, 26 North Street, Carrickfergus, Co. Antrim, BT38 7AQ

**Email:** [info@weareuplift.com](mailto:info@weareuplift.com)

**Contact number:** 02893 382810 / 07840453723

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